

Reference no <i>mar/12/002</i>
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For office use

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	The Social Centre, Avebury
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Other, Charity (No. 266292)
2. Your project	
Project Title/Name	Social Centre Stage Lighting
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To install permanent specialised stage lighting in the village Social Centre to avoid the need to hire temporary equipment for arts productions and other events, which is expensive and currently necessitates time-consuming collection from and delivery back to the hire company. Customised fixed lighting will provide much greater flexibility of use and improve the Social Centre's appeal as a venue for a broader spectrum of events for the whole of our community.
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Marlborough Area Board, Northern Locality
I/we have discussed our project with the town/parish council?	No
I/we have discussed our project with our Wiltshire councillor?	Yes Date 13 April 2012

Where will your project take place?	The Social Centre, Avebury	
When will your project take place?	As soon as possible once funding is available	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Social Centre is a well-used venue for varied events and productions, including Rural Arts Wiltshire. Our recent successful Pantomime was a great example of local participation and we had many letters enthusing about the community spirit and sense of village cohesion it had rekindled. We are keen to build on this success. However we had problems with the stage lighting which was expensive to hire (from Bristol) and the available equipment was somewhat inadequate, to the detriment of the performance. Previous shows had similar difficulties. The acquisition of permanent custom equipment will eliminate those problems and should encourage lower ticket prices, improving the experience and participation of the whole community. The versatile lighting will be permanently available, enhancing the facilities for all events. Having our own equipment we can also train some keen young people from the local villages to operate the stage lighting, something we would very much like to encourage	
How many people will benefit from your project?	Potentially our whole community - comprising Avebury (including Beckhampton and West Kennett), Winterbourne Monkton and Berwick Bassett.	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	8.5 'encourage community events that create a sense of pride and well-being' (see above) 8.8 'involving young people in activities' (one third of the cast and musicians of our Avebury Pantomime were under 18)	
To be completed ONLY where town/parish councils are making an application N/A		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes	No
Any other information about your project. The Social Centre Committee is fully responsible for the maintenance of our Victorian school building and we must ensure that adequate financial reserves are available for both planned and unexpected expenditure. It is therefore unfortunately not feasible for the Committee to cover the full cost of the stage lighting project from its reserves, hence our appeal to the Marlborough Area Board for support.		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male 4	Female 8
25 – 50 years	Male	Female
Under 25 years	Male	Female
Disabled People	Male	Female
Black and Minority Ethnic people	Male	Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is essentially a one-off cost. Any maintenance required will be funded by the Social Centre Committee.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The lighting system has been carefully selected for maximum flexibility and adaptability, to encourage the widest possible community use. It will be suitable for such varied events as music recitals and 'open mike' evenings, arts productions, exhibitions, stage performances and local shows – which will encourage greater community participation and involvement across all age groups. There is already a great deal of support for the project from our local population, which reinforces the sense of community involvement. We intend to distribute feedback forms to hirers of the Social Centre and audiences attending events later in the year, to monitor local opinion on the improvements made to the facilities. Ultimately the success of this project will best be demonstrated by an increase in the scope of productions and events staged at the Social Centre.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please *list* with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Avebury Parish Council

£250

Avebury Community Shop

£650

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month: March	Year: 2011
A - Total income:	£ 9,897	
B - Minus total expenditure:	£ 6,782	
Surplus/deficit for year: (A minus B)	£ 3,115	
Free reserves currently held:	£ 16,628	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Equipment and installation costs are combined on quotation	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	P/C		
Installation of internally wired bar stage lighting system	£3256.8	Own fundraising/reserves		£ 558.16
VAT	£ 651.36			£
	£	Parish council (Avebury)	C	£ 250
	£			£
	£	Trusts/foundations		£ 0
	£			£
	£	In kind		£ 0
	£			£
	£	Other		£
	£	Avebury Community Shop	C	£ 650
	£	The Avebury Players	C	£ 500
	£			£
Total Project Expenditure	£ 3908.16 ✓	Total Project Income	C	£ 1958.16 ✓
Total project income B	£ 1958.16			
Total project expenditure A	£ 3908.16			
Project shortfall A – B	£ 1950.00 ✓			
Grant sought from Wiltshire Council Area Board	£ 1950.00 ✓			
Bank Details	C			
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current	Current			

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>No</p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>No</p>		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact
Planning permission applied for (date) or granted (date)

- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12th April 2012

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Name:

Diane Gater DIANE GATER

Date:

12/4/12

Position in organisation:

TREASURER

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